

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Child Support Enforcement
Arizona State Disbursement Unit

ELECTRONIC PAYMENT AUTHORIZATION

Check applicable box(s):

☐ **New Direct Deposit Authorization** ☐ **New Electronic Payment Card** ☐ **Changes to Account Information Only**

If you fail to provide all the information requested on this form, your request will not be processed and this form will be returned to you.

☐ **IV-D case** *(If you receive or have received cash assistance in the past, and/or have applied for IV-D services, or if you have an open case with DCSE, then your case is considered a IV-D case.)*

☐ **Non IV-D case** *(ALL NON-DCSE IV-D cases where only the local court is involved)*

COURT ORDER NUMBER

ATLAS CASE NUMBER

NAME *(Last, First, M.I.)*

SOCIAL SECURITY NUMBER

CURRENT MAILING ADDRESS *(No., Street, P.O. Box, City, State, Zip)*

CONTACT'S TELEPHONE NUMBER
()

CUSTODIAL PARENT'S DATE OF BIRTH
(MM/DD/YYYY)

I hereby authorize the Arizona State Disbursement Unit (SDU) or its agent designated to initiate credit entries and, if necessary, debit entries and adjustments for any credit entries made in error to my (our) ☐ **Checking**, ☐ **Savings Account** indicated below, to credit and/or debit the same to such account for the purpose of support payments.

DIRECT DEPOSIT ONLY

IMPORTANT! Please attach a copy of a voided check from your account or a letter from your financial institution if a check is not available.

BANK ROUTING NUMBER

ACCOUNT NUMBER

FINANCIAL INSTITUTION'S NAME

1ST NAME ON ACCOUNT *(Last, First, M.I.)*

2ND NAME ON ACCOUNT *(Last, First, M.I.)*

All of your child support payments and, if applicable, spousal maintenance will go through direct deposit. They will be deposited into one account only, which can be a savings or checking account. If you wish funds to be deposited to your checking account, **please must attach a personal check marked "VOID"** and complete the following information. If you wish funds to be deposited to your savings account, **please provide a letter from your financial institution with your routing and account number.**

This authority is to remain in full force and effect until DCSE has received written notification from me of its termination in such time and in such manner as to afford DCSE a reasonable opportunity to act on the notice. This authority may also be terminated by DCSE or its agent by mailing notice to the last mailing address I provided to DCSE or its agent.

I will keep the Arizona State Disbursement Unit (SDU) or its agent informed of any address change that may occur. I understand that failure to do so will result in undelivered support payments.

Please sign and mail or fax the completed form to your local Clerk of Court Office or the Arizona State Disbursement Unit (SDU), as appropriate.

Attached is a listing of local Clerks of Court and/or Arizona State Disbursement Unit (SDU).

PRINT YOUR NAME

YOUR SIGNATURE

DATE

FOR OFFICAL USE ONLY:

☐ **IV-D case**

☐ **Non IV-D case**

Equal Opportunity Employer/Program

AUTHORIZATION FORM SUBMITTAL LOCATIONS

All IV-D Cases

ARIZONA STATE DISBURSEMENT UNIT (SDU)
Electronic Payment Authorization Unit
P.O. Box 36626
Phoenix, AZ 85067-6626
Phone: (602) 252-4045
FAX: (602) 274-8327

All non-IV-D Cases

Apache Clerk of Court
P.O. Box 365
St. Johns, AZ 85936
Phone: (928) 337-7550

Graham Clerk of Court
800 Main Street-Courthouse
Safford, AZ 85546
Phone: (928) 428-3100

Mohave Clerk of Court
P.O. Box 7000
Kingman, AZ 86402-7000
Phone: (928) 753-0713
Ext. 4213

Santa Cruz Clerk of Court
P.O. Box 1265
Nogales, AZ 85628
Phone: (520) 375-7701

Cochise Clerk of Court
P.O. Drawer CK
Bisbee, AZ 85603
Phone: (520) 432-8600

Greenlee Clerk of Court
P.O. Box 1027
Clifton, AZ 85533
Phone: (928) 865-4242

Navajo Clerk of Court
P.O. Box 668
Holbrook, AZ 86025
Phone: (928) 524-4186

Yavapai Clerk of Court
120 South Cortez
Prescott, AZ 86303
Phone: (928) 771-3312

Coconino Clerk of Court
200 North San Francisco St.
Flagstaff, AZ 86001
Phone: (928) 779-6541

La Paz Clerk of Court
1316 Kofa Ave, Suite 607
Parker, AZ 85344
Phone: (928) 669-6131

Pima Clerk of Court
110 W. Congress, 1st Floor
Tucson, AZ 85701
Phone: (520) 740-3250

Yuma Clerk of Court
250 W. Second St., Suite B
Yuma, AZ 85364
Phone: (928) 329-2164

Gila Clerk of Court
1400 E. Ash Street
Globe, AZ 85501
Phone: (928) 425-3231
Ext. 8556

Maricopa Clerk of Court
201 W. Jefferson
Phoenix, AZ 85003
Phone: (602) 506-8868

Pinal Clerk of Court
P.O. Box 2730
Florence, AZ 85232
Phone: (520) 868-6309